Documents for Issuing Exploitation License

- Written request from the Managing Director (typed)
- Both sides image of the Exploitation License of the Industrial Department or the Jihad Agricultural Organization in which the name of the requested product is inserted. The image must be equal to the original (from the competent authorities).
- Original License Establishment and Operation of the Ministry of Health for applicants who have already received this license.
- Completed Form No. 1 (Status Form and Construction Facilities for Completion by Involved Institutions) (typed)
- Completed list of supplies and equipment of the production line and laboratory, including the CD containing the file of the list of supplies and equipment
- Completed map of the building in the scale of 1.200 with mentioning the name and area of all parts (map description should be included next to the map).
- Official Journal of Company Registration (if any)
- Bank receipt in the amount of 8490000 Rials to the account number 4001035203015489, which must be paid exclusively through the poses installed Deputy of Food and Drug department or the covered Health and Treatment Networks, along with 2 copies of it (text "Issuance of the company's operating license ...... .... "should to be written on the receipt and a copy.)
- Applicants for the reform of the Exploitation License must pay the amount of 14110,000 Rials.
- Settlement of test costs (upon request for license modification)
- Image of the License of the Technical Manager (in case of requesting license modification)
- Original Operation License (if request is to modify the license)
- Sketching the exact address of the place
- Description of the production process of the requested product (s) along with the process flow chart (Process flow diagram)

Note: The required forms are on the website of Semnan University of Medical Sciences (www.semums.ac.ir ).